APPENDIX 1

TIMETABLE FOR ENVIRONMENT SCRUTINY REPORTS

Deadline for Reports to be included in SMT Agenda	Reports to be presente d to SMT for Approval	Chair & Vice Chair Meeting	Deadline (12noon) Reports to Cttee Services	Scrutiny Meeting	TOPIC	RESPONSIBILITY	CMT Requirement/ Date (prior to Scrutiny date)	MIG Requirement/ Date	CABINET Requirement/ Date (after Scrutiny date)		
2013											
				02/07	CIL Public Consultation - draft charging schedule- Council 23 rd July	Rhian Kyte			16/07		
				02/07	(03.04.12 Cllr Mrs. A Blackman) Report on possible review of the Council's policy on directional signs for schools	Terry Shaw/Dean Smith					
				02/07	Cllr M Prew - request that can the presentation made by Drug and Alcohol Youth Support (DAYS) Caerphilly and Blaenau Gwent to the Crime and Disorder Scrutiny Committee also go to Regen Scrutiny - PRESENTATION	Rob Hartshorn					
				02/07	(18.09.12, Cllr D T Davies) Report on Small Towns and Villages within the County Borough	Allan Dallimore/ Pauline Elliott					
				02/07	Community Safety Wardens- byelaws and fixed penalty notices for off road bikes, and parking enforcement – Request by Cllr Cuss (Title to be confirmed)	Rob Hartshorn					

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2013										
				02/07	Member Attendance Quarter 4 – INFORMATION ITEM	Dan Perkins				
				02/07	Surface Water Flood Maps - Information report (moved from 21/05/13 to 02/07 on 07/05/13) - INFORMATION - ITEM	Marcus Lloyd				
				02/07	FWP – INFORMATION ITEM	Dan Perkins				
				02/07	Consumer Advice Service - (annual report) – INFORMATION ITEM	Rob Hartshorn				
				02/07	Public Protection Enforcement 2012/13 - (annual report) - INFORMATION ITEM	Rob Hartshorn				
				02/07	Registration Service - (annual report) - INFORMATION ITEM	Rob Hartshorn				
				02/07	Underage Sales - (annual report) - INFORMATION ITEM	Rob Hartshorn				